



UCS-23

EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM

**PLEASE POST**  
ANNOUNCEMENT NO. 23617

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**POSITION TITLE:** PRINCIPAL COURT ATTORNEY **JG: 31**

**LOCATION:** SUPREME COURT, NEW YORK COUNTY - CIVIL TERM

**BASE SALARY:** \$130,061 + \$4,920 LOCATION PAY

**CLASSIFICATION:** NON-COMPETITIVE / CONFIDENTIAL

**QUALIFICATIONS:** Admission to the New York State Bar; **and** Three (3) years of service in the Associate Court Attorney title; **or** Eight (8) years of relevant legal experience gained after admission to the New York State Bar.

**DISTINGUISHING FEATURES OF WORK:** Principal Court Attorneys serve in a confidential capacity and are responsible for overseeing the operations of special parts, terms or departments in courts with a service population exceeding 400,000. They assist the Chief Court Attorney or Supervising Court Attorney in formulation and implementation of office policy, supervision and administering the operations of a law department. Principal Court Attorneys research and analyze complex legal issues and questions for the court, may be designated to act as special referees and perform other related duties.

**ASSIGNMENT:** This position will be assigned to the Ex-Parte Motion Office- Mental Hygiene Division. Duties include, but are not limited to, assisting with the formulation, implementation, and maintenance of administrative and substantive policies relating to Mental Hygiene cases; training court staff and providing recommendations to judges and court clerks to improve the operations and functions of the Mental Hygiene Division; researching and analyzing complex legal questions and issues related to these matters; serving as a liaison among hospital attorneys, court attorneys, judges, and court clerical staff; coordinating with hospital and patient attorneys regarding priority case lists; and identifying and resolving discrepancies that may arise in orders or applications.

The position also requires working effectively in a high-volume, fast-paced environment while maintaining current knowledge and a strong understanding of Mental Hygiene Law Article 9, Criminal Procedure Law Article 330.20, and TB matters.

**GENERAL INFORMATION:** The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Positions available at the present time: 1.

**APPLICATION PROCEDURES:** All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)) a resume and cover letter by email to [SFC-Job-Applications@nycourts.gov](mailto:SFC-Job-Applications@nycourts.gov) or by mail to:

PETER SORRENTO  
CHIEF CLERK  
SUPREME COURT CIVIL TERM, NEW YORK  
60 CENTRE STREET, ROOM 700  
NEW YORK, NEW YORK 10007

**[APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.](#)**

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**POSTING DATE:** May 13, 2026

**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** June 10, 2026

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