



EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM

**PLEASE POST**  
ANNOUNCEMENT NO. 25620

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**POSITION TITLE:** PRINCIPAL COURT ATTORNEY **JG: 31**

**LOCATION:** SUPREME COURT, BRONX COUNTY – CIVIL TERM

**BASE SALARY:** \$ 130,061 + \$4,920 LOCATION PAY

**CLASSIFICATION:** NON-COMPETITIVE/CONFIDENTIAL

**QUALIFICATIONS:** Admission to the New York State Bar; **and** Three (3) years of service in the Associate Court Attorney title; **or** Eight (8) years of relevant legal experience gained after admission to the New York State Bar.

**DISTINGUISHING FEATURES OF WORK:** Principal Court Attorneys serve in a confidential capacity and are responsible for overseeing the operations of special parts, terms or departments in courts with a service population exceeding 400,000. They assist the Chief Court Attorney or Supervising Court Attorney in formulation and implementation of office policy, supervision and administering the operations of a law department. Principal Court Attorneys research and analyze complex legal issues and questions for the court, may be designated to act as special referees and perform other related duties.

**ASSIGNMENT:** This position will be assigned to the Bronx Supreme Court for Civil matters —Law Department. Duties include but are not limited to: researching and analyzing complex legal questions and issues; assisting the Administrative Judge and Justices with reviewing legal documents and drafting opinions on topics such as premises liability, foreclosure, motor vehicle accidents including “serious injury” threshold motions under Insurance Law § 5102, Labor Law, and medical malpractice; assisting and mentoring entry-level attorneys; conferencing cases with lawyers; and providing assistance to unrepresented litigants in the Help Center.

**GENERAL INFORMATION:** The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 2.

**APPLICATION PROCEDURES:** All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)), a cover letter, and a resume by email to [BXSUPCIVHR@nycourts.gov](mailto:BXSUPCIVHR@nycourts.gov) or by mail to:

LAKISHA C. BROWN  
CHIEF CLERK VII  
BRONX SUPREME COURT - CIVIL TERM  
851 GRAND CONCOURSE, ROOM 612,  
BRONX, NY 10451

**[APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.](#)**

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**POSTING DATE:** May 14, 2026

**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** June 11, 2026

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