

Soc. Serv. Law §358-a(4)

Form 358-a-2
Order Directing
or Dispensing with
Service of Notice
1/2026

At a term of the Family Court of the
State of New York, held in and for the
County of _____,
at _____ New York,
on _____, _____.

P R E S E N T:

Hon.
Judge

In the Matter of the Application for Approval
of an Instrument Concerning

Docket No.

ORDER
 DIRECTING
 DISPENSING WITH
SERVICE OF NOTICE

CIN # _____
Pursuant to Section 358-a of the Social
Services Law.

The petition of an authorized official of the Department of Social Services,
County, New York City Administration for Children’s Services), dated [specify]:
having been filed with this Court requesting approval of an instrument transferring custody and care of
the child [specify]: to the agency;

[Check box, if applicable]: And the above-mentioned instrument executed by [specify]:
, the parent(s) guardian(s) containing consents to the jurisdiction of the Family Court over this
proceeding and waivers of service of the petition and notice of proceeding,

NOW THEREFORE, it is hereby [check applicable box(es)]:

ORDERED that service of a notice of the proceeding and a copy of the petition shall be made
upon [specify]:
in the following manner [specify]:

ORDERED that service of a notice of this proceeding and a copy of the petition upon the

above-named consenting parent(s) guardian(s), shall be dispensed with.

ENTER

Judge of the Family Court

Dated: .

PURSUANT TO SECTION 1113 OF THE FAMILY COURT ACT, AN APPEAL FROM THIS ORDER MUST BE TAKEN WITHIN 30 DAYS OF RECEIPT OF THE ORDER BY APPELLANT IN COURT, 35 DAYS FROM THE DATE OF MAILING OR ELECTRONIC TRANSMISSION OF THE ORDER TO APPELLANT BY THE CLERK OF COURT, OR 30 DAYS AFTER SERVICE BY A PARTY OR THE ATTORNEY FOR THE CHILD UPON THE APPELLANT, WHICHEVER IS EARLIEST.

Check applicable box:

Order mailed or electronically transmitted on [specify date(s) and to whom sent]:

Order received in court on [specify date(s) and to whom given]: _____