



PLEASE POST

ANNOUNCEMENT NO. 4619

PROMOTIONAL OPPORTUNITY

POSITION TITLE: NEW YORK STATE COURT OFFICER - SERGEANT **JG: 20**

LOCATION: 4TH JUDICIAL DISTRICT
OGDENSBURG CITY PUBLIC SAFETY

BASE SALARY: \$72,191

CLASSIFICATION: COMPETITIVE / PROVISIONAL*

QUALIFICATIONS: One (1) year of permanent, competitive class service in the New York State Court Officer title; and Candidates must be legally eligible and qualified to carry firearms. New York State residency is required for appointment. Candidates must be citizens of the United States.

***Section 25.20 (a) Rules of the Chief Judge provides that an appointment may be made on a provisional/temporary basis provided there are no eligibles available for appointment from the existing eligible list. To be appointed on a permanent basis, you must take the civil service examination and be among the top three acceptors.**

DISTINGUISHING FEATURES OF WORK: Under the direct supervision of a New York State Court Officer-Lieutenant, or other security supervisory personnel, New York State Court Officer-Sergeants are assigned to all trial courts and court agencies where they maintain order and provide security in courtrooms, court buildings, and grounds, and coordinate the activities of court security personnel in the area to which they are assigned. When assigned to a courtroom, NYS Court Officer-Sergeants are responsible to the presiding judge and function as the courtroom security supervisor. NYS Court Officer-Sergeants are responsible for on-the-job training of NYS Court Officer-Trainees. NYS Court Officer-Sergeants are responsible for the evaluation of NYS Court Officer-Trainees and NYS Court Officers. NYS Court Officer-Sergeants are peace officers, required to wear uniforms and may be authorized to carry firearms. They may execute bench warrants, make arrests and also perform administrative and other related duties.

ASSIGNMENT: There is currently one provisional position available in St. Lawrence County. If you accept a provisional appointment, your underlying permanent status will continue to be counted as competitive permanent class service. Additionally, you will have an automatic right to return to your previous permanent title while serving with provisional status. Please direct any questions regarding civil service status to asm@nycourts.gov.

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

APPLICATION PROCEDURES: NYS Unified Court System Employees meeting the minimum qualifications must submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) and a cover letter and resume by email to 4JDJobs@nycourts.gov or by mail to:

JOANNE M. MANN
DISTRICT EXECUTIVE
FOURTH JUDICIAL DISTRICT ADMINISTRATIVE OFFICE
101 STATE FARM PLACE, SUITE 100
MALTA, NY 12020
518-285-5099

[APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.](#)

POSTING DATE: June 10, 2026

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: July 8, 2026

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.
