



EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST
ANNOUNCEMENT NO. 3622

THE THIRD JUDICIAL DISTRICT – COLUMBIA COUNTY MULTI-BENCH COURT IS RECRUITING FOR ONE (1) POSITION IN THE COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE SERIES. THE POSITION WILL BE FILLED IN ANY OF THESE TITLES AND WILL BE DEPENDENT ON THE QUALIFICATIONS AND EXPERIENCE OF THE APPLICANT SELECTED.

POSITION TITLE: PRINCIPAL COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 31**

BASE SALARY: \$130,061

QUALIFICATIONS: Admission to the New York State Bar; **and** Two (2) years of service in the Associate Court Attorney (Trial Part) to Acting Justice title; **or** Five (5) years of relevant legal experience, including up to 18 months of pre-admission experience.

DISTINGUISHING FEATURES OF WORK: Principal Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices of the Supreme Court for one or more full terms. Principal Court Attorneys (Trial Part) to Acting Justice are responsible for researching and analyzing uniquely intricate, complex, and sensitive legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court.

POSITION TITLE: ASSOCIATE COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 28**

BASE SALARY: \$110,853

QUALIFICATIONS: Admission to the New York State Bar; **and** One year of service in the Senior Court Attorney (Trial Part) to Acting Justice title; **or** Three (3) years of relevant legal experience, including up to 18 months of pre-admission experience.

DISTINGUISHING FEATURES OF WORK: Associate Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices for one or more full terms. Associate Court Attorneys (Trial Part) to Acting Justice are responsible for researching and analyzing complex and difficult legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court.

POSITION TITLE: SENIOR COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 26**

BASE SALARY: \$99,490

QUALIFICATIONS: Admission to the New York State Bar; **and** Two (2) years as a Court Attorney (Trial Part) to Acting Justice; **or** Two (2) years of relevant legal, including up to 18 months pre-admission experience.

DISTINGUISHING FEATURES OF WORK: Senior Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices of the Supreme Court for one or more full terms. Senior Court Attorneys (Trial Part) to Acting Justice work with substantial independence from supervision and are responsible for researching and analyzing legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court.

POSITION TITLE: COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 24**

BASE SALARY: \$89,338

QUALIFICATIONS: Graduation from an accredited law school; **and** Admission to the New York State Bar within eighteen (18) months of appointment.

DISTINGUISHING FEATURES OF WORK: Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices of the Supreme Court for one or more full terms. Court Attorneys (Trial Part) to Acting Justice are responsible for researching and analyzing legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court under direct supervision.

LOCATION: 3RD JUDICIAL DISTRICT
COLUMBIA COUNTY MULTI-BENCH COURT

CLASSIFICATION: NON-COMPETITIVE / CONFIDENTIAL

ASSIGNMENT: This position is assigned to Hon. Brian Herman in the Columbia County Multi-Bench Court. Duties include but are not limited to: researching and analyzing complex legal issues; drafting decisions and orders on discovery, suppression, and other motions; assisting the judge during trial, often on issues that arise with little or no notice; conferencing cases with attorneys; and scheduling cases and monitoring the court's docket.

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

APPLICATION PROCEDURES: All interested person meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) a cover letter, a resume, and legal writing sample by email to 3jdemployment@nycourts.gov with the subject line "Court Attorney Position".

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EQUAL EMPLOYMENT OPPORTUNITY DATA COLLECTION FORM.

POSTING DATE: July 21, 2026

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: August 18, 2026

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.
